



The Gwinnett County Tax Commissioner's Office is committed to compliance with Title II of the Americans with Disabilities Act and provides reasonable modifications to ensure all persons have equal access to all programs, services, and activities and does not discriminate on the basis of disability.

This form may be used to request a reasonable modification or auxiliary aid or service that may be needed by an individual to access programs, services, or facilities operated or provided under the authority of the Gwinnett County Tax Commissioner's Office. Please submit this form no later than two business days before the event in which an accessibility modification is needed.

Contact Information

Name: _____ Phone Number: _____

Email Address: _____

Address: _____

Modification Information

Program, service, or event for the modification request: _____

Date(s) of program, service, or event: _____

Location of program, service, or event: _____

Type of modification requested:

- Wheelchair access
- ASL Interpretation Service
- Assistive Listening System (available where equipment is installed)
- Printed Material in Alternative Format
- Modification of policies or procedures
- Other

If you selected "Other" as your requested modification, please describe your request:

If you need printed materials, please describe the details of the format that is needed:

Please provide (or attach) any additional details necessary to process this request:

If you need assistance completing this form, please contact the ADA Coordinator. Once completed, please submit this form with as much notice as possible but at least three business days before the program, service or event to AdaAssistance@GwinnettTaxCommissioner.com or mail to:

Billi Upshaw, ADA Coordinator
Gwinnett County Tax Commissioner
75 Langley Drive
Lawrenceville, GA 30046